

**VINEYARDS OF SARATOGA HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
June 11, 2020**

BOARD MEMBERS

Jim Foley	President
Michael Toback	Vice President
Laurel Smith	Secretary
Gloria Felcyn	Treasurer
Nora White	Director (Absent)
Tom Schmidt	Director
Jeffrey Klopotic	Director

OTHERS PRESENT

Bill Oldfield	Community Management Services, Inc.
Alison Carley	Homeowner
Chris Burns	Homeowner
Ali Firouzi	Homeowner
Charles C Sudderth	Homeowner
Carol Lunny	Homeowner

ITEM I - Call to Order – President Jim Foley called to order the Board of Directors meeting at 7:08 PM at the association’s clubhouse.

ITEM II – Open Forum

Nothing reported

ITEM III – Review and Approval of the Minutes

- A. The Board reviewed the minutes from March 12, 2020 Board of Directors meetings. Michael Toback moved to accept the minutes with the addition of using nothing to report instead of nothing. Seconded the motion and it passed unanimously.

ITEM IV - Committee Reports

- A. Financial Report – Gloria Felcyn reported to the Board on behalf of the Subcommittee of the Board. The subcommittee has reviewed all nine of the documents in accordance with California Civil Code 5500 for month ending May 31, 2020. The months of January, March, and April will be reviewed prior to the next meeting. Gloria Felcyn brought up pest control is well over budget. Jim Foley explained because of what was worked on the pest control expenses could be moved to the reserves.

The Board of Directors reviewed the aging report for May 31, 2020.

B. Security

- Tom Schmidt briefed the Board on the status of the new cameras. There was a migration to a new camera software that went smoothly.
- Jeff Klopotic reported the crime in the area was currently down, but identity theft was up in the area.

C. Maintenance

- Jim Foley reported there has been a lot of little things nothing of note. The roofing project is moving along quickly and almost complete. Jeff Klopotic reported he had noted the garage roofs of building 53 appeared they might need repair in the near future.

D. Website/Clubhouse

- Nothing to report

E. Landscaping

- Chris Burns briefed the Board on a proposal to remove a Ginko tree. Laurel Smith motioned to approve the proposal. Tom Schmidt seconded, and the motion passed unanimously.
- Chris Burns briefed the Board on a proposal to do deep watering of redwood tree. The total cost is \$11,000. Laurel Smith motioned to approve the proposal. Michael Toback seconded, and the motion passed unanimously.
- Chris Burns let the Board know the annual tree walk through would take place in July

F. Welcoming Committee

- The Board asked the Association Manager remove this section from future agendas.

G. Newsletter

- Laurel Smith suggested doing an entire newsletter on the garages that have power is paid for by the HOA.
- Putting in a section on garbage and recycling.

ITEM V – Association Manager’s Report

- A. The Board reviewed the work order history for the past 30 days.

ITEM VI – Correspondences

- A. The Board of Directors reviewed the correspondence from the past 30 days

ITEM VII – Other Business

Jeff Klopotic let the Board know property tax issue is on hold until the offices are reopened.

Jim Foley briefed the Board on the issues at 19123. Work is basically complete. Inspections have been completed and there are only a few minor things that still need to be finished.

Jim Foley briefed the Board on the Comcast cleanup. The cleanup has been completed. He presented an updated Comcast contract for approximately \$90 per unit for five years. Gloria Felcyn motioned to approve the contract. Jeff Klopotic seconded, and the motion passed unanimously.

New election rules were discussed. Jim Foley is going to contact the attorney who wrote CC&Rs and By-laws to see what he recommends in how the Vineyards should proceed.

Opening the pools was discussed. Jeff Klopotic motioned to keep the pool closed until it is tenable to open. Gloria Felcyn seconded, and the motion passed unanimously. Jim Foley is going to draft a letter which will be mailed out and sent out via next door.

ITEM – VIII - Hearings

A hearing for illegal recycling by a resident of 19544. The homeowner was present and admitted his girlfriend had made a mistake. He assured the Board it would not happen again.

Hearings for illegal dumping by residents of 18206, 19220, and 19427 were held. The homeowners were not present.

ITEM IX adjournment

The Board Meeting was adjourned at 8:30 PM. The next meeting of the Board of Directors is scheduled for July 9th, 2020. The means by which the meeting will be held are to be determined and will be posted with the agenda and notices about the meeting

Vineyards of Saratoga Homeowners Assoc.

Date